

Associate Information Session

Kevin Hodge Professional Corporation



What We Do!

We Provide Administrative Support

You receive 100% of paid billings from
originated business



We have 7 Locations

- Mississauga - Head Office
- Mississauga - Matheson
- Toronto - King St.
- Hamilton - Hunter St.
- Oakville - Upper Middle Rd
- North York - Yonge St.
- Scarborough - Consilium Place

Roles and Responsibilities

- Drafting daily correspondence, pleadings, etc.
- File management including, organizing and managing documents
- Handle billings
- Court Appearances including Trial/Tribunal Hearings
- Administrative tasks

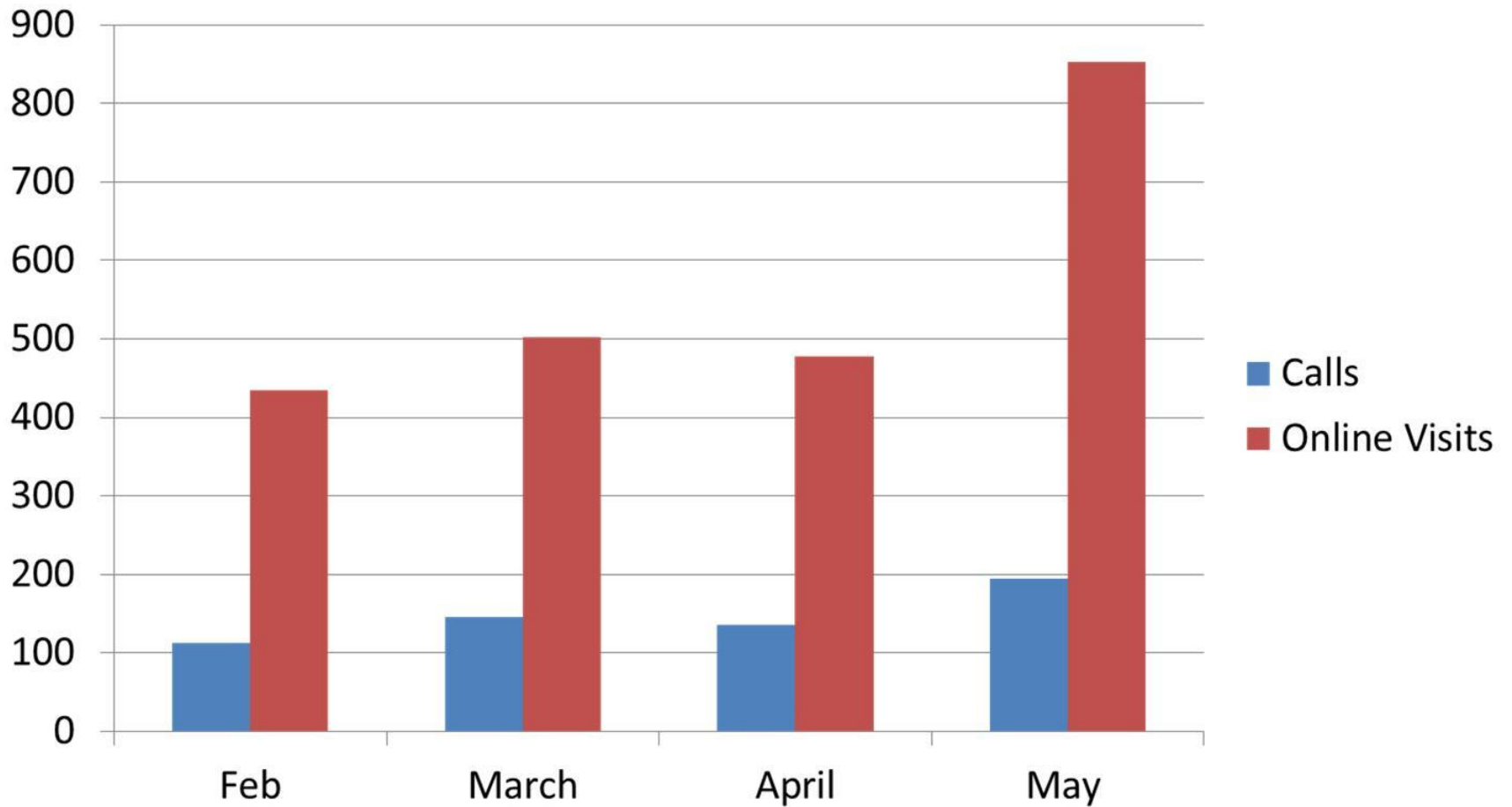


Areas of Practice

- Small Claims Court
- Landlord and Tenant

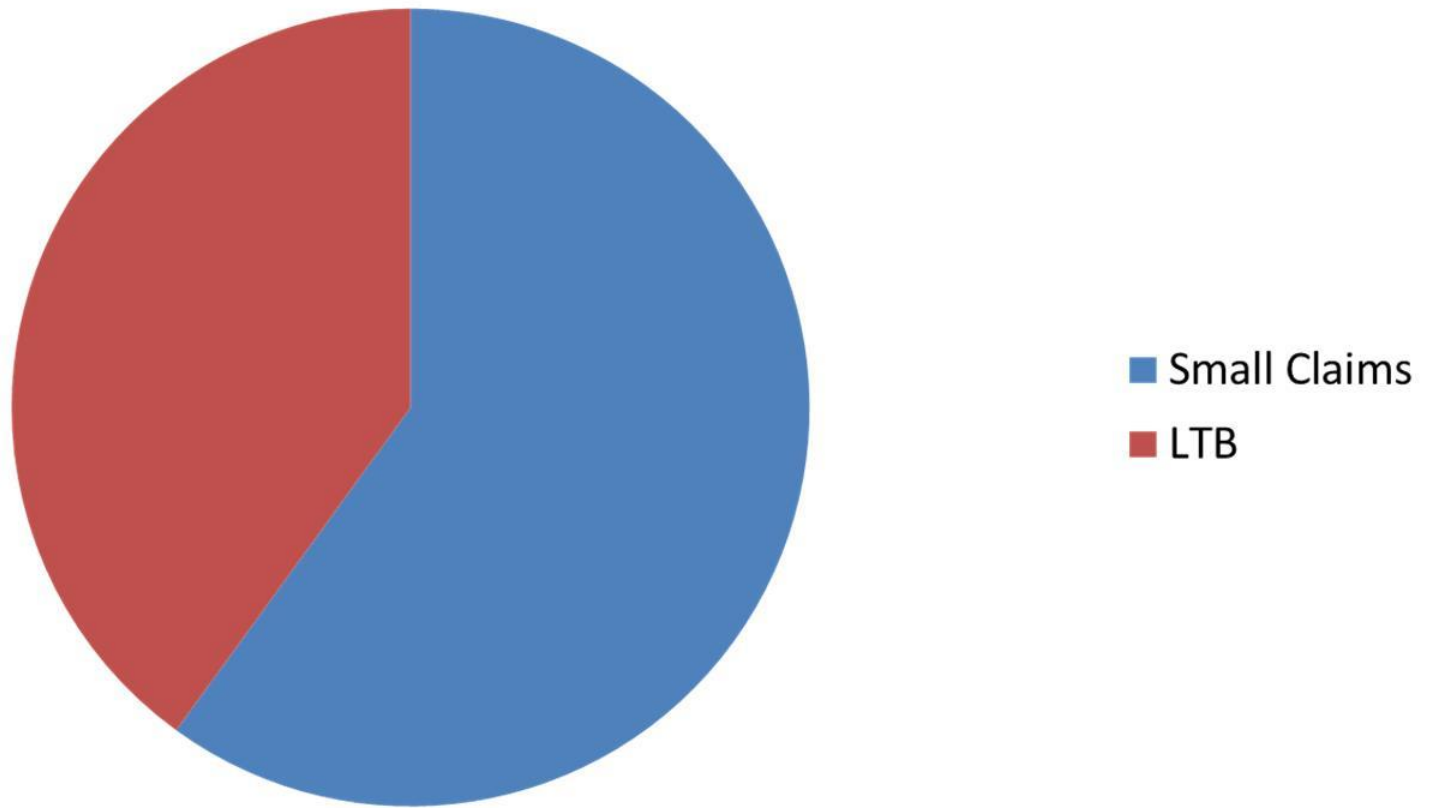


Firm Statistics 2017



Firm Statistics 2017

Practice Areas



Compensation

You earn 100% of paid billings from originated business



Profit Sharing

- The firm has established a profit sharing compensation plan that allows associate to earn income from paid billings.



Bonus

- The firm has an established bonus plan. The bonus will be in such amounts as the Firm may determine in its absolute discretion.



Benefits

- The firm has a group medical, dental, long-term disability, life insurance and RRSP plans available to the associates



Associate Expenses

The firm has negotiated the best prices so that associates can maximize their budgets.

Associate Expense
\$975 a month

We Provide

- Administrative Support
- Case Management
- File Distribution
- Paid Billings
- Finder Compensation
- Consultation Rooms across GTA
- Trust Accounting /Bookkeeping
- telephone and telephone answering services
- Law Library
- Internal External Email
- Fax/Photocopier
- stationery (including business cards, rack cards and brochures)
- Internet Access
- Reception Services



We Supply

- Business cards and marketing material



